

<b>TOWN OF BARTON</b> <b>3482 Town Hall Road</b> <b>Kewaskum, WI 53040</b> <b>Phone: (262)334-2765</b>	<b>New 1 &amp; 2 Family Building Permit Application</b>	<b>Permit #</b>
	<b>Plumbing, Electrical, and HVAC permits issued separately</b>	<b>Parcel #</b>

Owner's Name:	Mailing Address:	Phone #:
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Owners Email:
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Project Address:
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Contractor Name & Type	License/ Cert. # & Exp. Date	Mailing Address	Contact Info:
Dwelling Contractor:			Phone #: Email:
Dwelling Contractor Qualifier:			Phone #: Email:
HVAC:			Phone #: Email:
Electrical Contractor:			Phone #: Email:
Master Electrician:			Phone #: Email:
Plumbing:			Phone #: Email:
Building Cost W/O Land:	1 or more acres of land will be disturbed: Yes___ No___	Subdivision: _____ Lot # _____	

**ALSO NEEDED WITH PERMIT APPLICATION**

Driveway Access/Culvert Permit- Obtained from Town of Barton. Must be approved before building permit approval. Contact Town Hall	
Sanitary Permit obtained from Washington County by Plumber/POWTS contractor.	
Zoning approval and Washington County Shoreland permit where applicable.	
2 sets of Building Plans to scale (1/4"/foot or 1/8"/foot)-Include Foundation plan, floor plan, Elevations, wall sections, wall bracing plan.	
2 copies of survey and 1 copy of survey showing erosion control requirements.	
Energy Calculations-Provide heat loss data in BTU/HR derived from RES Check Report or the "heating system sizing calculator" available on the DSPS website <a href="http://dsps.wi.gov/Programs/Industry-Services/Industry-Services-Programs/One-and-Two-Family-UDC">http://dsps.wi.gov/Programs/Industry-Services/Industry-Services-Programs/One-and-Two-Family-UDC</a>	
Completed WI DSPS online application through ESLA portal- See Instruction sheet. (Page 2)	

Applicant Signature:	Date:
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**Office Use Only**

Living Space SF:	Erosion Cont.:	\$	Plan Review:	\$
Basement SF:	Zoning:	\$	Inspection:	\$
Garage SF:	Other:	\$	Permit Seal:	\$
Decks/Porches SF:			Occ. Cert.:	\$
			<b>TOTAL</b>	\$
Date Approved:	Permit Seal #:			
Building Inspector: Jeremy Pfeifer Cell: (262)689-7346 Office: (262)629-1774 Email: <a href="mailto:jeremy@jpbbuildinginspections.com">jeremy@jpbbuildinginspections.com</a>	Applications can be dropped at the Town Hall located at 3482 Town Hall Rd Kewaskum, WI 53040. Or contact Building Inspector			

## CONTRACTOR/APPLICANT INSTRUCTIONS FOR NEW ONE AND TWO-FAMILY HOMES

- Please complete the application to the signature line to the best of your knowledge.
  - **Contractor information-** If you are the owner pulling the permit, the dwelling contractor and dwelling contractor qualifier will be left blank. If you are the owner pulling the permit, the box before the statement above the signature line must be checked.
  - **Project address-** The address number will be issued with the driveway permit. If it is not available, please enter the street.
  - **Subdivision name-** Enter subdivision name and lot number if in subdivision. If not in subdivision leave blank.
  - **Building Cost-** Enter total cost of project minus the cost of land.
  - **One or more acre of land being disturbed-** answer YES or NO. If more than 1 acre involved, there may be more erosion control and stormwater management standards required per NR 151.
- **Also needed with permit application**
  - **Driveway permit-** Contact the Town of Barton (262)334-2765.
  - **2 sets of Building plans-** Complete plans with wall bracing plan is required. A readable hardcopy is preferred.
  - **Energy Calculations-** Provide heat loss data (BTUs/Hr) derived from the ResCheck report or the "Heating System Sizing Summary Calculator" available on the DSPS website <http://dsps.wi.gov/Programs/Industry-Services/Industry-Services-Programs/One-and-Two-Family-UDC>. Obtained from HVAC Contractor
  - **2 copies of Survey/Site Plan-** Showing location of structure with setbacks to side yards, rear yard, and road right of way. Driveway location and location of erosion control measures.
  - **Sanitary Permit/Shoreland Permit-** Obtained from Plumbing contractor through Washington County. Washington County will also determine if the project is in a shoreland zoning district.  
Washington County Planning and Parks Department  
333 East Washington Street Suite 2300  
West Bend, WI 53095 (262)335-4445
  - Completed online application- Follow Instructions below
    - To comply with State regulations, the applicant must complete the online building permit at <https://esla.wi.gov/PortalCommunityLogin>
    - Step 1: **You do not have to create an account.** At top of page Select "Uniform Dwelling Code Permits" tab.
    - Step 2: Review instructions and cautionary statements.
    - Step 3: Provide acknowledgement by checking the box.
    - Step 4: Select the Click Here to Start the Permit Request button.
    - Step 5: Start application. When at Jurisdiction section, click "Townships" button and scroll to Town of Barton, Washington. Complete as much as possible, all contractor info is needed. The building Inspector can add info that is not complete.
    - Homeowners can submit their own application. At step 5 there is a check box that needs to be checked by homeowner. The dwelling contractor information will be left blank if homeowner is submitting the application.

Any questions contact- **Building Inspector**-Jeremy Pfeifer  
Cell: (262)689-7346 Office: (262)629-1774  
Email: [jeremy@jpbbuildinginspections.com](mailto:jeremy@jpbbuildinginspections.com)

### **Cautionary Statement to Owners Obtaining Building Permits**

101.65(lr) of the Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s. 101.654 (2) (a), the following consequences might occur:

(a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

(b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one- and two- family dwelling code or an ordinance enacted under sub. (1) (a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

### **Cautionary Statement to Contractors for Projects Involving Building Built Before 1978**

If this project is in a dwelling or child-occupied facility, built before 1978, and disturbs 6 sq. ft. or more of paint per room, 20 sq. ft. or more of exterior paint, or involves windows, then the requirements of ch. DHS 163 requiring Lead-Safe Renovation Training and Certification apply. Call (608)261-6876 or go to the Wisconsin Department of Health Services' lead homepage for details of how to be in compliance.

### **Wetlands Notice to Permit Applicants**

You are responsible for complying with state and federal laws concerning the construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources wetlands identification web page or contact a Department of Natural Resources service center.

### **Additional Responsibilities for Owners of Projects Disturbing One or More Acre of Soil**

I understand that this project is subject to ch. NR 151 regarding additional erosion control and stormwater management standards, and will comply with those standards.

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_